



Flax Pond Adventure Program Consent and Sign Off Forms

Consent & Release Form:

I, _____ (parent/grandparent) of: **(list all children)**
_____ hereby consent to my child's participation in voluntary athletic or recreation programs of the Town of Yarmouth. I also agree to forever release the Town of Yarmouth, Board of Selectmen, and all their employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in voluntary athletic or recreation programs of the Town ("the Releases") from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to my child or property damage resulting from my child's participation in the Town voluntary athletic or recreation programs.

I also promise, to indemnify, defend, and hold harmless the Releases against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, arising from personal injuries to my child or property damage resulting from my child's participation in the Town of Yarmouth voluntary athletic or recreation programs.

I further affirm that I have read this Consent and Release Form and that I understand the contents of this Form. I understand that my child's participation in these programs is voluntary and that my child and I are free to choose not to participate in said programs. By signing this Form, I affirm that I have decided to allow my child to participate in the Town recreation programs with full knowledge that the Releasee will not be liable to anyone for personal injuries and property damage my child or I may suffer in voluntary Town recreation programs.

Refund Policy:

- 1. No refund for removal from the program due to disciplinary problems.**
- 2. Full refunds will be given for medical reasons with a Doctor's note submitted when notified immediately.**
- 3. Refund requests for any other reason will be reviewed by the Recreation and may have a cancellation fee of up to 50% applied.**

Consent Release Signature _____ Date: _____

Behavioral /Discipline/Bullying Sign off:

I, the parent/guardian, have received, read, and understand the attached disciplinary guidelines and bullying policy. I agree to follow the procedures set forth by the Yarmouth Recreation Division in regards to my child's behavior.

Required Behavioral/Discipline Signature _____ Date: _____

Media Release: (Optional)

There will be times when pictures will be taken by staff for our newsletter, website and marketing purposes. Please indicate if you would allow your child(s) likeness and name be used in any capacity Yarmouth Parks and Recreation by signing below:

Media Release Signature _____ Date: _____

BEHAVIORAL AND DISCIPLINE AND BULLYING GUIDELINES

Flax Office: 508-760-4815 (In Season)
Attendance Line: 508-760-4819 (if your child is not attending that day/week)

Dismissal is at 4pm each day or later, there will be NO early dismissals after 3pm.

DISCIPLINE GUIDELINES It has become necessary for the Recreation Division to develop a graduated discipline policy for our programs. It is our hope that by involving the parents in the process we will be able to curtail the negative behavior before a one day suspension or ultimate expulsion is necessary. If any child is suspended/expelled from the program due to disciplinary infractions the parent will have already been involved in the discussion. The Town will not be refunding any unused portion of the registration fee.

BEHAVIORAL INFRACTIONS

1. **Forbidden Articles:** Cell phones, knives, hatchets, cutting implements, child-owned water pistols, energy drinks, tape players, radios, walkman, MP3 players, and the like, portable electronic games, playing cards, roller blades and skateboards or any other similar articles not previously identified are strictly prohibited and will be confiscated and returned at the end of the day. Cell phones are not allowed on camp property. New technologies in these devices could lead to poor choices by the carrier which would adversely affect the privacy and comfort of other children. If you require your child to carry a cell phone please discuss the issue with the Director and make special arrangements.
2. **Leaving Property Unexcused:** The child is required to remain on the grounds until their dismissal time unless another arrangement has been coordinated through the Office by his/her parent or guardian.
3. **In Parking Lot or Other Unauthorized Areas During the Day:** All children are required to stay with their assigned group at all times. The parking lots, well fields, and other unauthorized areas are clearly marked as off limits during the day.
4. **Insubordination to Authorities:** Mutual respect of all staff and participants is the foundation of the Flax Pond Program.
5. **Verbal Abuse/Inappropriate Language:** Cursing, swearing, and aggressive verbal attacks toward others will not be tolerated.
6. **Destruction to Property:** Willful destruction of the natural environment as well as property and buildings will be cause for suspension/expulsion from the program.
7. **Fighting and/or Actions Dangerous to the Physical Welfare of Others:** Immediate suspension/expulsion will be implemented based on a thorough investigation.
8. **Harassment/Hazing:** Our goal is to teach children from all socio-economic, religious, and national backgrounds to blend into a cohesive group. We will be stressing acceptance of all members of our program and we will not allow put-downs, threats, or taunting of others.
9. **Violation of Other's Civil Rights:** Immediate suspension/expulsion will be implemented.
10. **Theft of Property and/or Other's Belongings:** Taking property that does not belong to you will not be tolerated.

BULLYING POLICY:

"Bullying" is defined as the REPEATED use of written, verbal or electronic expression (including cyber-bullying) or a physical act directed at another that:

- Causes physical or emotional harm or damage to the other's property.
- Causes reasonable fear of harm to the other individual or their property.
- Creates a hostile environment in which the bullying causes the program to be permeated with intimidation, ridicule or insult that is sufficiently severe or pervasive to alter or inhibit the individual's participation
- Materially and substantially disrupts the operation of the program
- Serves to retaliate against those who report or witness incidences of bullying.

Bullying, as defined above, is strictly prohibited by the Yarmouth Parks and Recreation Division and the Flax Pond Adventure Program. Incidences of bullying that are reported to the staff will be fully addressed in a timely manner with consequences following the established participant discipline policy. In dealing with issues of bullying the staff will seek to employ conflict resolution, mediation, parent conferences, and other related tools to facilitate the best outcome for all participants involved.

Progressive Discipline Plan

Step One: Counselors are trained to set clear boundaries and reinforce those boundaries with the children in their group. If a child continues to test those boundaries the counselors are instructed to bring the child to the office. There they will meet with one of the Flax Pond Administrators who will reinforce appropriate behavior standards and file a written note regarding the incident.

Step Two: If the child is returned to the office the Flax Pond Administrator will once again meet with the child and develop a behavioral contract with clear consequences for future positive and negative behaviors. Both the counselor and the child will sign the contract and a copy will be sent home for the parents to review. It is at this point that we encourage the parents to contact the staff at Flax Pond so that we can discuss the history of the incidents and develop a plan of action together for the future. It should be clearly understood that if the child continues to act out suspension and or expulsion from the program will be the next step.

Step Three: If your child is brought once more to the office for inappropriate behavior then you will be called at work or home and asked to come and remove your child from the program immediately. That removal may be for one day or permanently based on the incidents in question. The Recreation Director or representative will be present at the meeting to discuss the history with you as well as any future plan of action. Any appeal for a modified action plan can be made at this time. The decisions made mutually between all adult parties involved will be the final plan of action for this child.

Administration reserves the right to make the final determination in accordance with Massachusetts state law and local school district policy.



FLAX POND SUMMER PROGRAM
 31 DUPONT AVE, SOUTH YARMOUTH MA 02660
 Flax Pond Phone: #508-760-4815
 ATTENDANCE LINE: 508-760-4819

 ONLINE REGISTRATION: www.yarmouth.ma.us
 RECREATION OFFICE: 508-398-2231 EXT 1520

DATES 2017 SUMMER!

#1 – June 26 – June 30
 #2 – July 3 – July 7
 #3 – July 10 – July 14
 #4 – July 17 – July 21
 #5 – July 24 – July 28
 #6 – July 31 – August 4
 #7 – August 7 – August 11
 #8 – August 14 – August 18
 #9 – August 21 – August 25
 KC – August 29 – Sept. 1

COST 2017 SUMMER!

REGULAR CAMP HOURS:
8AM TO 4PM

Grades 1st-6th
 Resident: \$125
 Non-Resident: \$155

Grades 7th-9th
 Resident: \$140
 Non-Resident: \$170

Each additional ½ hour is \$12.00 for the week
 Early 7:30 to Late 5:30

PAPERWORK FOR REGISTRATION

1. Complete Information Packet
2. Updated immunization record
3. Medical information if needed

PAYMENT PLANS AVAILABLE PRIOR TO START OF CAMP

SPACE IS LIMITED EACH WEEK
First come first serve basis

AGE GROUPS FOR CAMP PROGRAM

(Grade your child is going into in Fall 2017)

Pioneers: 1st & 2nd graders
Trail Blazers: 3rd & 4th graders
Quest Seekers: 5th & 6th graders
Explorers: 7th to 9th graders

Packing List for each day

Must Haves:
****please clearly label your child's name on all items****

- * Back pack * Snack (2) * Swim Suit, Towel and Change of clothes
- * Sneakers (open toed shoes not appropriate for activities)
- * Sweatshirt or Jacket * Water Bottle * Sun Block * Bug Repellent
- * Early Dismissal or Health Concern Notes

A Typical Day At Flax

Your child will arrive at either 7:30 AM (Before Care) or at the regular drop off time of 8:00 AM. He/she will be greeted by counselors and escorted safely across the parking lot. All of the children will participate in morning assembly, which includes announcements of upcoming events, skits and songs. The children are then broken up into their Nations (whole age group) and asked to follow their counselors to their meeting place. Once there, they will be introduced to his or her counselor for the week. **Your child's counselor will change weekly.** After your child meets their counselor, they will be given the opportunity to put their lunches away.

The schedules will vary by age group. Each child will go swimming, to a program area (Arts & Crafts, Archery etc.), or play games on the fields. All children will have a 2 snack times a day, so please pack accordingly. In the afternoon they will repeat a similar schedule as they did in the morning, going to a different program area.

At the end of the day, the children all meet around the parking lot to prepare for pick up. Announcements and permission slips will be passed out. Those children signed up for the After Care program will be dismissed, then the cars for pickup will be allowed to enter.

SAMPLE SCHEDULE OF THE PROGRAM:

08:00 - Drop Off
 Assembly
 Attendance
 Program Area
 Snack Time (bring a snack)
 Adventure Time
 Swimming
 12:00-12:30 Lunch (Free Lunch Provided)
 Adventure Time
 Snack Time (bring a snack)
 Swim
 Dismissal Prep
 4:00 Dismissal

EXPLORERS VARY DUE TO FIELD TRIPS